



**MAHAVITARAN**  
Maharashtra State Electricity Dist.Co.Ltd  
(A Govt. of Maharashtra Undertaking)  
CIN : U40109MH2005SGC153645  
E-mail : [cgmp@mahadiscom.in](mailto:cgmp@mahadiscom.in)

HRD/O&M/F.No.05/  
Maharashtra State Electricity Distribution Co.Ltd.  
Estrella Batteries Expansion Building,  
Ground Floor, Plot No. 1, Dharavi Road  
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**ADMINISTRATIVE CIRCULAR NO 563 DATE 12 / 09 / 2017**

**Sub :** Grant of Conveyance Allowance to 'Vidyut Sahayyak'.

**Ref :** General Order No 151(P) dated 31/12/1998

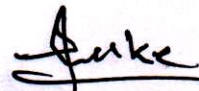
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The conveyance allowance to the employees in pay group III & IV is being paid as per provisions of General Order No. 151(P) dated 31/12/1998. Considering the nature of work/duties performed by 'Vidyut Sahayyaks', the issue regarding payment of conveyance allowance to them was under consideration of the Company sometime in the past.

2. Now, the Chairman and Managing Director in consultation with Director(Finance), Director(Operations) and Director(Projects) has accorded approval for payment of Conveyance Allowance of Rs 400/- per month w.e.f. 01<sup>st</sup> September,2017 to all 'Vidyut Sahayyaks' who are performing O&M work in the field, subject to the following terms and conditions:-

- i) The Conveyance Allowance of Rs 400/- per month shall be admissible to all 'Vidyut Sahayyaks' who are performing O&M work in the field, provided they possess their own two wheeler auto driven vehicle.
- ii) The Conveyance Allowance, as above shall be drawn in the monthly salary bill along with honorarium.
- iii) The conveyance Allowance as above shall be payable to the eligible 'Vidyut Sahayyak' at proportionate rate in case he/she is absent for any reason or/ on any kind of leave for a period of 15 days or more.
- iv) The Conveyance Allowance as above shall be payable to the eligible 'Vidyut Sahayyak' on production of the prescribed undertaking as per Annexure -'A' enclosed to the General Order No. 151(P) dated 31/12/1998.

3. This Administrative Circular is available on Company's R-APDRP Portal.

  
(Sandesh E. Hake) 12/9  
Chief General Manager (HR)